

# **PRIVACY STATEMENT**

## **CROWFOOT FASTBALL**

### **Crowfoot Fastball's Commitment to Privacy**

Crowfoot Fastball respects the privacy of its members, players and volunteers. Protecting the confidentiality of your personal information is important to us. We will manage your personal information with care.

### **Personal Information**

Crowfoot Fastball may collect personal information about you in person, over the telephone, by mail, through the internet or through your participation. The types of information may include:

- Name ( Participant and Parent / Guardian )
- Home and Mailing address
- Telephone number(s)
- Email address
- Date of birth
- Medical Information incl AHC #

It is always your choice whether or not to participate in a Crowfoot Fastball program. However, if you participate, we will need to collect, use and disclose some personal information otherwise it may not be possible for us to provide some services.

### **How We Will Use Your Information**

Crowfoot Fastball collects personal information for the following reasons:

- To identify you
- To register you and your team with the Calgary Minor Softball Association
- Maintain current list of volunteers
- To affiliate with other Softball Organizations
- To provide you with current information about our programs

We may share your personal information with other parties but only in the following circumstances:

- In order to administer the services we provide to you, we may share information with organizations such as Calgary Minor Softball or companies that provide insurance or registration services.
- Share information with other teams you play
- Disclose incidents to authorities
- Take Disciplinary actions resulting from incidents
- Comply with legal and insurance requirements
- Provide umpire coordinators with names of possible umpires

Crowfoot Fastball will not sell your personal information to any organization for any purpose.

### **Giving Consent**

Crowfoot Fastball will obtain your consent to collect, use and disclose personal information in accordance with this privacy statement, except where otherwise permitted or required by law.

Consent may be express or it may be implied in appropriate circumstances.

You may choose not to provide us with personal information, however, a decision to

withhold personal information may restrict our ability to provide you with some services. It may also make it difficult for us to communicate with you.

**Minors**

A parent and/or guardian will be required to provide consent on behalf of a minor

**Withdrawing Consent**

You may withdraw your consent Crowfoot Fastball for the collection, use or disclosure of personal information at any time, subject to legal or contractual restrictions, and reasonable notice. If you withdraw your consent, the implications of that withdrawal may be that Crowfoot Fastball is not able to provide or continue to provide you with the service you requested. In addition, the ability to communicate with the person may be diminished. A withdrawal of consent will not be effective in relation to the recording and reporting of incidents.

To withdraw consent contact our executive and identify which personal information you no longer wish to be collected.

**Access to and Changing your Personal Information**

If you want to access or verify the accuracy of your personal information you should contact the executive. At the time your request is received, we may ask for specific information to verify your identity before the personal information can be revealed.

There may be instances where the personal information may not be disclosed.

The personal information includes references to other persons,

The information has already been destroyed due to legal requirements or because it is no longer needed,

It cannot be disclosed for legal reasons

Where an error or inaccuracy is noted in personal information Crowfoot Fastball will make proper changes. We will provide a copy of the corrected information upon request.

**Questions**

Questions or concerns related to personal information collected by Crowfoot Fastball are to contact the Executive at [www.crowfootfastball.ca](http://www.crowfootfastball.ca)

Revision: December 2007